CALL TO ORDER: The Regular Meeting was called to order by Chair Coleen Gruis at 7:01 p.m.
Present: Mgrs. T. Taylor, C. Gruis, L. Gruis, A. Boyenga, J. Brake
Absent: None.
Guests: John Shea (Nobles SWCD Manager), Sabrina Raddle (Nobles SWCD Assistant), Doug Goodrich (BWSR), Dale Krystosek (BWSR)

AGENDA: The agenda for the November 16, 2017 meeting was reviewed. J. Brake moved to approve the agenda as mailed. T. Taylor seconded the motion. Affirmative: A. Boyenga, J. Brake, T. Taylor and C. Gruis. Opposed: None. Motion carried.

NEW BUSINESS: PRAP REVIEW – Dale Krystosek and Doug Goodrich of BWSR introduced themselves to the board. Krystosek explained to the board that they were here to follow up on K-LR’s latest PRAP that occurred in 2014. Krystosek reviewed the fact sheet with the board. In 2014, there were 4 action items that requested attention: Data Practices Policy, Engineer Report, Website and Communication with Public. KLR does not yet have a data practices policy, but Raddle hoped to have it present at the next meeting. The engineer report referred to the Ditch 11 Petition that K-LR is no longer active in. K-LR has a recently updated website and they publish an annual newsletter to educate members of their watershed. Goodrich then reviewed the Watershed Policy with the board. He discussed the Advisory Committee K-LR is attempting to form and declared it as non-functioning as attendance numbers are extremely low. He then covered more on the Nobles County Water Plan. The plan is set to expire in 2019 and K-LR may have the option to amend this plan for an extension if the 1W1P is not yet complete. Goodrich then suggested that K-LR set a resolution designating priority areas to “target” funds within the K-LR. Krystosek then mentioned that there is a PRAP Grant available (up to $10,000) to help entities work on action items.

MINUTES: The minutes of the September 9, 2017 regular meeting were reviewed after the updates had been made. T. Taylor moved to approve the minutes with the written changes. J. Brake seconded the motion. Affirmative: A. Boyenga, T. Taylor, C. Gruis, J. Brake and L. Gruis. Opposed: None. Motion carried.

The minutes of the October 19, 2017 regular meeting were reviewed. L. Gruis moved to approve the minutes as presented. A. Boyenga seconded the motion. Affirmative: A. Boyenga, T. Taylor, C. Gruis, J. Brake and L. Gruis. Opposed: None. Motion carried.

TREASURER’S REPORT: Bills Payable, subject to audit, in the amount of $2,875.00. After review, T. Taylor moved to approve the bills payable. A. Boyenga seconded the motion. Affirmative: A. Boyenga, T. Taylor, C. Gruis, J. Brake and L. Gruis. Opposed: None. Motion carried.
The Treasurer’s Report was presented and reviewed. A. Boyenga moved to approve the Treasurer’s Report. T. Taylor seconded the motion. Affirmative: A. Boyenga, T. Taylor, C. Gruis, J. Brake and L. Gruis. Opposed: None. Motion carried.

Ditch Account Bills Payable, subject to audit, in the amount of $3,467.96. After review, L. Gruis moved to approve the bills payable. A. Boyenga seconded the motion. Affirmative: A. Boyenga, T. Taylor, C. Gruis, J. Brake and L. Gruis. Opposed: None. Motion carried.

Cost-share Contracts and Payments: The board was presented with an updated cost-share log.

Correspondence: Shea handed out information from Jennifer Hahn regarding the Profit Zone Manager program. Currently, the cost for landowners within the K-LR is $2,000 per year. Raddle also handed out the Okabena-Ocheda minutes along with the Minnesota Land Trust Annual Report.

Old Business:
   A. Buffer Update: Shea passed around the Buffer Ordinance. The county tried to be as lenient as they could for Buffer Compliance and penalty costs. The SWCD will be the compliance officer and the County will be the enforcement and assess administrative costs.
   B. 1W1P: Shea reported that this is moving forward. C. Gruis discussed the various items that were escalated based on the public meetings. She also mentioned that lawn fertilizers were removed as a high priority, but they will continue to be included with another portion of the report.
   C. NCD #11: C. Gruis and L. Gruis reported on the latest final hearing. The opposition’s argument is that the Engineer is no longer using the old tile as they classified it as out of commission. Instead, a new line would run parallel to the current line. The final hearing was pushed to continuation as the county wanted to viewers to look further downstream. The next meeting will be on December 7th, 2017 at 10:00 a.m.
   D. MAWD Convention: Raddle asked the board if anyone planned on attending MAWD this year. At this time, no one was able to commit. Raddle would cancel the reserved rooms.
   E. Advisory Committee: This was discussed earlier. Raddle planned on looking into ways to get more people attend the meetings.

ADMINISTRATORS REPORT: Shea reported that the SWCD hired a new technician, Joey Boyer. Boyer is from Jackson and has worked as an intern for the Land Management office in Lakefield for the past 4 summers. Shea then touched on the AIG Grant.

OTHER REPORTS: Goodrich touched on a few more things from BWSR. He briefly explained “fund a plan” and provided a buffer update.

New Business: None

Calendar of events: Next meeting Thursday, December 21, 2017 at 7:00 p.m.

Adjourn: C. Gruis moved to adjourn the meeting at 9:11 p.m. Affirmative: A. Boyenga, T. Taylor, C. Gruis, J. Brake and L. Gruis. Opposed: None. Motion carried.

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Secretary